



Presque Isle City Council Meeting

January 5, 2022

5:15 PM

Sargant Family Community Center

Call to Order - Roll Call

Present: Chairman K. Freeman, Deputy Chairman J. Shaw Councilors M. Chasse, C. Green, G. Nelson and J. Willette.

Councilor D. Cyr absent

City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 5:19 PM and led those present in the Pledge of Allegiance.

1. City Clerk Kimberly Finnemore administered the oath of Office to Garry Nelson at 5:00 PM
2. Election of City Council Chair for 2022

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor J. Willette to elect Councilor K. Freeman as Chairman for the 2022 Presque Isle City Council.

Vote: 6- 0- 1

Councilor K. Freeman abstained

3. Election of city Council Deputy Chair for 2022

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to elect Councilor J. Shaw as Deputy Chairman for the 2022 Presque Isle City Council

Vote: 6- 0- 1

Councilor J. Shaw abstained

4. 2022 Appointment of Municipal Officials.
 - a. City, Boars & Committee Appointments
 - b. City Council Appointments to Boards & Committees

CITY ATTORNEY

RICHARD CURRIER as the City Attorney per Article 4.10 of the City Charter.

CITY CLERK

KIMBERLY FINNEMORE as the City Clerk per Article 4.10 of the City Charter.

AROOSTOOK WASTE SOLUTIONS

DANA FOWLER (term expires 12/31/22) to Aroostook Waste Solutions Board and **MARTIN PUCKETT** as the alternate (term expires 12/31/22).

CODE ENFORCEMENT OFFICER

TIM ST. PETER as the Code Enforcement Officer, Building Inspector, Housing Inspector, Electrical Inspector Local Heath Inspector, and Plumbing Inspector.

GEORGE HOWE as the Alternate Code Enforcement Officer, Building Inspector, Housing Inspector, Electrical Inspector, and Plumbing Inspector.

AIRPORT ADVISORY BOARD

ROBERT CLARK (terms expire 12/31/25) to the Airport Advisory Board.

AUDIT COMMITTEE

TBD for a one-year term on the Audit Committee, term to expire on 12/31/22.

BOARD OF ASSESSMENT REVIEW

STEWART LIBBY (terms expire 12/31/24) and Gregory Roderick (term expires 12/31/22) as an alternate.

LIBRARY BOARD OF TRUSTEES

ELAINE SIPE (terms expires 12/31/24) **NICOLE COTE** (term expires 12/31/22) and **STEVEN MCGLINN** and **TBD** as Alternates (terms expire 12/31/22) to the Library Board of Trustees.

PLANNING BOARD

BRANDON MCDONALD and **JAYNE FARRIN** (term expires 12/31/2025) to the Planning Board.

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES

MICHAEL CYR and **BRUCE ROOPE** (term expire 12/31/24) to the Presque Isle Development Fund Board of Trustees.

PRESQUE ISLE DOWNTOWN REVITALIZATION COMMITTEE

CHRISTY DAGGETT and **TBD** (terms expire 12/31/25), **TBD** (term expire 12/31/22) and **TBD** (term expires 12/31/23) to the Presque Isle Downtown Revitalization Committee.

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE

FLOYD ROCKHOLT and **SHAWN NORDERHOLD** (terms expire 12/31/22) to the Presque Isle Downtown TIF Advisory Committee.

PRESQUE ISLE INDUSTRIAL COUNCIL

MARGO DYER (term expire 12/31/24) to the Presque Isle Industrial Council.

RECREATION & PARKS ADVISORY COMMITTEE

KEVIN SIPE and **ANGEL HEBERT** (terms expire 12/31/25) to the Recreation & Parks Advisory Committee.

ZONING BOARD OF APPEALS

TBD (terms expire 12/31/24) and **TBD** (term expires 12/31/22) and **TBD** (term expires 12/31/22) as an alternate to the Zoning Board of Appeals.

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to approve the appointments and reappointments as presented in attached sheet for the City, Board and Committee appointments

VOTE: 6-0

AROOSTOOK WASTE SOLUTIONS

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to appoint Deputy Chairman K. Freeman (terms expire 12/31/22) to the Aroostook Waste Solutions Board.

VOTE: 6-0

AUDIT COMMITTEE

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to appoint Chairman K. Freeman and Deputy Chairman J. Shaw for a one-year term on the Audit Committee, term to expire on 12/31/22.

VOTE: 6-0

FINANCE COMMITTEE

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette to appoint Councilor C. Green and Chairman K. Freeman for a one-year term on the Finance Committee, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor C. Green to appoint Chairman K. Freeman and Councilor J. Willette for a one-year term on the Presque Isle Development Fund Board of Trustees, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor J. Willette to appoint Deputy Chairman J. Shaw and Councilor C. Green for a one-year term on the Presque Isle Downtown TIF Advisory Committee, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE INDUSTRIAL COUNCIL BOARD OF DIRECTORS

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor J. Willette to nominate Councilor M. Chasse for a three-year term on the Presque Isle Industrial Council Board of Directors, term to expire on 12/31/23 or remainder of Council term, whichever is shorter.

VOTE: 6-0

5. Set City Council meeting times and places for 2022

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette that the regular City Council meetings be held on the first Wednesday of each month at 6:00 PM in the Council Chambers, City Hall, 12 Second Street, Presque Isle, Maine.

In instances when the first Wednesday is a recognized holiday, or in cases of severe weather when offices are closed, the regular meeting shall be held on the following Wednesday of the month at 6:00 PM. At regular meeting the City Council shall decide if it wants to call a special meeting at a date and time determined by the City Council.

Vote: 7- 0

Recess

Chairman K. Freeman called for a recess of the City Council Meeting at 5:39 PM in order to hold the Presque Isle Industrial Council Annual Membership Meeting.

The meeting was called back to order at 6:09 PM

Public Hearing

6. Ordinances due to the Sunset Provisions

Chairman K. Freeman opened the Public Hearing at 6:09 PM.

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:12 PM

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette to approve ordinances listed

- Chapter 7 Assessors and Board of Assessment Review
- Chapter 16 Parts A, B, C, D Land Use and Development
- Chapter 16 Land Use & Development
- Chapter 16A Shoreland Zoning
- Chapter 25B Existing Building Code
- Chapter 25C Energy Conservation
- Chapter 39 Public Assemblies
- Chapter 41A Special Amusement
- Chapter 48 General Assistance
- Chapter 50 Advisory Board
- Chapter 51 City Council Compensation
- Chapter 52 Nudity
- Chapter 57 Emergency Management

Citizen Comments

There were no Citizens Comments

Consent Agenda

7. Approve Minutes from December 1, 2021 meeting
8. Approve 2021 Warrants #46-#48, totaling \$1,969,572.74
9. Approve Policy on Treasurer's Disbursement Warrants for Employee Wage and Benefits
10. Approve Municipal Officers' Policy on Disbursement of Municipal Education Costs
11. Ex-Officio Appointments to Boards and Committees
 - Airport Advisory Board (Three Ex-Officio Seats-One Year Term-Martin Puckett, Tom Powers and Scott Wardwell)
 - Library Board of Trustees (Two Ex-Officio Seats-One Year Term-Sonja Eyler and Bradley Turner)
 - Presque Isle Development Fund Board of Trustees (Three Ex-Officio Seats-One Year Term-Tom Powers, Martin Puckett, Brad Turner and Galen Weibley)
 - Presque Isle Downtown TIF Advisory Committee (Three Ex-Officio Seats-One Year Term-Martin Puckett, Brad Turner and Galen Weibley)

- Presque Isle Industrial Council Board of Directors (Two Ex-Officio Seats-One Year Term-Galen Weibley and Martin Puckett)

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to approve the Consent Agenda as presented.

Vote: 6-0

Old Business

12. City Hall Update

Discussion Only

New Business

13. 2022-2023 Goal Setting

City Manager M. Puckett spoke on setting up a meeting time for this year's Goal Setting meeting. Was decided to be decided at the Feb. 2nd council meeting.

14. Taxi Cab Ordinance

City Manager M. Puckett spoke on changes that taxi cab owners would like to see to the fee schedule adjustments hasn't been done since 2011.

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to schedule a Public Hearing for February 2, 2022 to consider adopting changes to the Taxi Cab Ordinance.

Vote:6-0

15. Schedule Public Hearing for changes to Chapter 16 Land Use and Development for February 2, 2022.

Galen Weibley spoke on the change to Chapter 16
Council had a discussion on changes

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to schedule a Public Hearing for February 2, 2022 Council Meeting to consider adopting changes to Chapter 16 Land Use and Development.

Manager's Report

Scott Wardwell spoke on the Bid from United Airline.

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette that the City Council recommends that the United States Department of Transportation select United Airlines, headquarter in Chicago, Illinois to provide air service to the Presque Isle International Airport for the next two-year contract cycle.

Vote 6-0

City Manager M. Puckett spoke on the reserve account with \$17,000 in reserve

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to direct the Finance Department to transfer the remaining user rate revenue from the Echo Lake Budget to the Echo Lake Reserve Account to be used for future maintenance and upgrade

Vote:6-0

City Manager M. Puckett spoke that the Presque Isle Housing Planning Board would like to Combine with City Council which is January 20, 2022 at 6:00 PM in Senior room at Rec. Center.

M. Puckett spoke on getting notification from OSHA inspection and all City Depts Passed and have on inspection for 3 years.

M. Puckett spoke that Enterprise has made some changes for lease vehicles. Council requested more information before they decide.

Announcements

The next meeting of the Presque Isle City Council will be held at the Sargant Family Community Center on February 2, 2022 at 6:00 PM. Chairman K. Freeman talked about the upcoming Snow fest on Jan28-30, 2022 (With a poker run for Snowmobilers, Dinner and Dancing and Fireworks to name a few items going on)

Adjournment

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor J. Willette to enter into Executive Session at 7:24 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations matter.

Vote: 6-0

Out of executive session at 7:42 PM.

BE IT RESOLVED by Chairman K. Freeman, seconded by Deputy Chairman J. Shaw to enter into Executive Session at 7:42 PM pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate.

Vote: 6-0

Out of executive session at 8:04 PM.

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to authorize the City Manager to accept \$60,000 offer from Paul Morgan for Griffin Street properties.

Vote: 6-0

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to adjourn at 8:27 PM.

Vote 6-0

Attested by: Kimberly A Finnemore
Kimberly A Finnemore, City Clerk