



Presque Isle City Council Meeting

December 7th, 2022

6:00 PM

Sargant Family Community Center

Call to Order - Roll Call

Present: Chairman K. Freeman, Deputy Chairman J. Shaw, Councilors C. Green, D. Cyr, M. Chasse, G. Nelson and J. Willette.

City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 6:02 PM and led those present in the Pledge of Allegiance.

Pinning Ceremony

Chief Laurie Kelley and Deputy Chief Chris Hayes performed the Ceremony.

Patrol officer Kyle White was promoted to Sargent.

Corporal Stephen St. Peter was promoted to Sargent.

Corporal Eric Depner was promoted to Sargent.

Corporal Dale Keegan was promoted to Sargent.

Patrol Officer Sam Fuller was promoted to Corporal.

Public Hearing

1. Approval of Application for NMCC to accept CDBG Funds

Chairman K. Freeman opened the Public Hearing at 6:11 PM.

City Manager M. Puckett spoke on the steps of approving CDBG funds.

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:13 PM

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor C. Green to approve the resolution accepting CDBG funds for Public Service Project on behalf of NMCC.

Vote: 7-0

Citizen Comments

There were no citizens Comments

Consent Agenda

2. Approve Minutes from October 5th, 11th, 12th, 13th, 2022 and November 2nd, 3rd, 17th, 2022 meetings.
- 3.. Approve 2022 Warrants #39-#44 totaling \$3,683,440.59
4. Approve Return of Votes Cast for November 8, 2022.
5. Approve Solid Waste Hauler Licenses for Gils's Sanitation, Inc., McNeal's Trucking, Pine Tree Waste and Star City Sanitation, Inc.
6. Approve Appointment to Presque Isle Downtown Revitalization Committee. Rod Cameron (Term expires 12/2023) resides at 182 Centerline Rd.
7. Approve Appointments to Presque Isle Planning Board. Rachel Murchison (Term Expires 12/2025) resides at 65 Dyer Street and replaces Brandon McDonald's vacant voting seat. Richard Engel (annual Renewal) resides at 59 Longview Drive.
8. Approve Appointment to Presque Isle Housing Authority Board of Commissioners. Christy Daggett (Term Expires 10/01/2027) resides at 93 Hardy St.
9. Approve appointment to Presque Isle Board of Assessment Review. Alternate Jonathan Nadeau (Term Expires 12/2022) resides at 10 Conant Rd.
10. Approve Holiday Closure. Friday, December 23, 2022 will be closed for the full day.

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette to approve Consent Agenda #2-#10 as presented.

Vote: 7-0

Old Business

11. 2023 Budget.

City Manager M. Puckett did a recap on the last few meetings about the budget. Plow Truck for Public Works, Flooring for Police Dept., Roof for Forum.

The updated budget with recent changes is in the Council Packet. This budget proposal includes the changes discussed at last meeting.

Council discussed to remove the extra position for Economic Development staff and decided to leave it in the Budget, to discuss at a later time for a new position for facility staff.

BE IT RESOLVED by Deputy Chairman J. Shaw and seconded by Councilor J. Willette to accept the 2023 city Budget appropriations by department as shown above. Total appropriations of \$17,245,802 less total revenue of \$9,222,533 for a net spending budget of \$8,023,269 from the General Fund.

And for the Airport Fund total expenses of \$3,333,248 less total revenue of \$3,427,812 for a net appropriation from the General Fund of \$-94,564.

Vote: 6-1

New Business

12. Waiver of Foreclosure

City Manager M. Puckett spoke about the list of 8 Properties that are up for Foreclosure and City does not recommended to Foreclose on these properties.

BE IT RESOLVED by Councilor M. Chasse, seconded by Deputy Chairman J. Shaw to authorize the City Treasurer to waive foreclosure on the properties listed on Attachment A if payment on the 2020 tax lien is not received by the City prior to the close of business on December 16, 2022 at 4:30 PM.

Vote: 7-0

13. Annual Appointment List for January 2023

COUNCIL APPOINTMENTS (filled by council members, one-year terms unless noted otherwise)

COUNCIL CHAIR

Currently Kevin Freeman

DEPUTY COUNCIL CHAIR

Currently Jake Shaw

AROOSTOOK WASTE SOLUTIONS

Currently Kevin Freeman

AUDIT COMMITTEE (2)

Currently Kevin Freeman & Jake Shaw

FINANCE COMMITTEE (2)

These two Councilors are available to sign the weekly warrants

Currently Craig Green & Kevin Freeman

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES (2)

Currently Kevin Freeman & Jeff Willette

PRESQUE ISLE DOWNTOWN REVITALIZATION COMMITTEE (may appoint up to 2 councilors)

Currently Jake Shaw and Mike Chasse

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE (2)

Currently Jake Shaw and Craig Green

PRESQUE ISLE INDUSTRIAL COUNCIL BOARD OF DIRECTORS

No seats open- Filled by Kevin Freeman (2024) and Mike Chasse (2023)

2023 APPOINTMENTS Council appoints volunteers/staff

CITY ATTORNEY:

Richard Currier per Article 4.10 of the City Charter.

CITY CLERK:

Kimberley Finnemore per Article 4.10 of the City Charter.

AROOSTOOK WASTE SOLUTIONS

Dana Fowler

Martin Puckett - alternate

CODE ENFORCEMENT OFFICER

TIM ST. PETER as the Code Enforcement Officer, Building Inspector, Housing Inspector, Electrical Inspector Local Health Inspector, and Plumbing Inspector.

AIRPORT ADVISORY BOARD 4-year appointment

Granville Lamb Jr. 12/31/27
Earl Twiggs 12/31/27

AUDIT COMMITTEE
One member needed

BOARD OF ASSESSMENT REVIEW 3 year
Gregory Roderick 12/31/26

LIBRARY BOARD OF TRUSTEES 3 year
Allison Ladner, Martha LaPointe, Lois Brewer, Nicole Cote, Alternates Ed Escobar and Sharon Brown 12/31/26

PLANNING BOARD 4 year
Stacy Walton 12/31/27
Brandon McDonald alternate 12/23

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES 3 year
Floyd Rockholt 12/31/27

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE
Sean Nordenhold and Floyd Rockholt

PRESQUE ISLE DOWNTOWN REVITALIZATION COMMITTEE 4 year
No vacancies

PRESQUE ISLE INDUSTRIAL COUNCIL 3 year
Scott Norton

RECREATION & PARKS ADVISORY COMMITTEE
Renee Fournier

ZONING BOARD OF APPEALS
Earl Twiggs

AD HOC- AIRPORT TERMINAL
Core Committee
Scott Wardwell, Airport Director
Marty Kelly, Operations Director
Kellie Heu, United- Station Manager
Larry Clark, Airport Advisory Board
Extended Committee Members

City Council Member
Car Rental Representative-Shelly Proulx
TSA Representative
United Airlines- Corporate Real Estate Representative
Central Aroostook Chamber of Commerce- LaNiece Sirois
Presque Isle Air Museum Representative

City Manager M. Puckett spoke on the annual appointment list

Discussion Only

14. Schedule Public Hearing to repass Ordinances due to "Sunset Provision"

City Manager M. Puckett spoke on the three Ordinances that are under the "Sunset Provision"

Chapter 53 Disbursement Warrant Ordinance

Chapter 55 All-Terrain Vehicle Ordinance

Chapter 60 Property Assessed Clean Energy (PACE) Ordinance.

BE IT RESOLVED by Deputy Chairman J. Shaw and Seconded by Councilor C. Green to Schedule a Public Hearing to repass Ordinances due to the "Sunset Provision" On January 4th, 2022 the next Council Meeting.

Vote: 7-0

15. Schedule Public Hearing for Proposed Chapter 63: Lodging Establishment License Ordinance.

City Manager M. Puckett spoke on the past 3 month's work on the language with the Planning Board and stakeholders. The staff recommends scheduling a public hearing on January 4th.

Galen Weibley spoke on the joint meeting and the changes the group came to that is highlighted in the Council Packet.

BE IT RESOLVED by Deputy Chairman J. Shaw and seconded by Councilor J. Willette to schedule a Public Hearing for January 4, 2023 to consider adopting Chapter 63 Lodging Establishment License Ordinance.

Vote: 7-0

16. Notice of Hearing for Dangerous Buildings.

City Manager M. Puckett spoke on the code Enforcement Office recommends holding a public hearing on February 1st for consideration of three properties: 1 Mechanic St., 23 St. John St. and 257 Houlton Rd.

BE IT RESOLVED by Councilor C. Green seconded by Councilor J. Willette to schedule a Public Hearing for February 1, 2023 to consider the declaration of dangerous buildings at 1 Mechanic St., 23 St. John St., and 257 Houlton Rd.

Vote: 7-0

17. Approve Rotary Project

City Manager M. Puckett spoke about the project. Rotarians will present a concept for an amphitheater located in the Riverside Drive area. The PI Rotary Club is proposing to do a major fundraising campaign to celebrate its 100-year anniversary. They would fundraise for a structure to house the Rockin' on Riverside concerts and other events. PI Rotary Club is asking for support for the collaborative concept.

BE IT RESOLVED by Councilor M. Chasse seconded by Deputy Chairman J. Shaw to approve the Rotary Project.

Vote 7-0

Manager's Report

City Manager M. Puckett spoke on the Light Parade, Festival of Trees, Craft fair and that it was good to see these activities again

Announcements

We have the following vacancies for Boards/Committees: Zoning Board and Planning Board. Please see the City Clerk for an application or apply online. City Hall will be closed December 23, 2022-December 26, 2022 will reopen Tuesday December 27, 2022.

The next regularly scheduled meeting of the Presque Isle City Council will be on Wednesday, January 4, 2023, at 6:00 PM at Sargent Family Community Center.

Adjournment

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor J. Willette to enter into Executive Session at 7:20PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations.

Vote: 7-0

Out of executive session at 8:59 PM.

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor C. Green to increase the Sergeants and Police Union pay scale by \$6.

Vote: 7-0

BE IT RESOLVED to adjourn by Deputy Chairman K. Freeman, second by Councilor J. Willette at 9:02 PM.

Vote 7-0

Attested by: Kimberly A Finnemore
Kimberly A Finnemore, City Clerk