



Presque Isle City Council Meeting

December 2, 2020

6:00 PM

Presque Isle City Council Chambers

Call to Order - Roll Call

Present: Chairman K. Freeman, Deputy Chairman M. Chasse, Councilors J. Shaw, R. Smith, and J. Willette

Absent: Councilors D. Cyr and C. Green

City Manager Martin Puckett and City Clerk Thomas King were also present

Pledge of Allegiance

Chairman K. Freeman led the group in the Pledge of Allegiance

Public Hearing

1. 2021 Municipal Budget (Second Hearing)

Chairman K. Freeman opened the Public Hearing at 6:02 PM. There was no public comment regarding the proposed 2021 Budget.

Chairman K. Freeman closed the hearing at 6:02 PM.

2. Consider Adopting changes to the Presque Isle Development Fund By-Laws.

Chairman K. Freeman opened the hearing at 6:03 PM. City Manager Puckett and Director of Economic and Community Development G. Weibley addressed the Council, outlining the desired changes and the reasons for said changes.

Councilor C. Green arrived at the meeting at 6:04 PM.

There was no public comment.

Chairman K. Freeman closed the Public Hearing at 6:09 PM.

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor J. Shaw to adopt the changes made to the Presque Isle Development Fund By-Laws.

Vote: 6 - 0

3. Approval of a Taxi Cab Service License to Jeffery Nichols d/b/a Jeff's Taxi.

Chairman K. Freeman opened the Public Hearing at 6:09 PM.

City Manager Puckett provided the initial information regarding the application to the Council.

Mr. Nichols addressed the Council and answered their questions.

Councilor C. Green spoke in support of Mr. Nichols and his desire to open a new Taxi Service.

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to approve a Taxi Cab Service License to Jeffery Nichols, d/b/a Jeff's Taxi, contingent upon his service vehicle passing the Taxi/Commercial inspection process and providing documentation to the City Clerk's Office in order for the actual license to be issued.

Vote: 6 - 0

Citizen Comments

There were no Citizen comments.

Consent Agenda

4. 2020 Minutes

- a. November 4, 2020 Minutes
- b. November 5, 2020 Minutes
- c. November 18, 2020 Minutes

5. Approval of 2020 Warrants #42 - #46, totaling \$4,918,484.24

6. Approve Return of Votes Cast for November 3, 2020 election

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor R. Smith to approve the Consent Agenda as presented.

Vote: 6 - 0

Old Business

7. City Hall Update

Assessor L. Cousins and Deputy Chairman M. Chasse provided the Council with an update regarding the proposed City Hall renovation project.

New Business

8. 2020 Annual Report Dedication

City Manager M. Puckett announced that the 2020 Annual Report Dedication would be in honor of Dr. Chunzeng Wang. City Manager Puckett highlighted Dr. Wang's work in the community which led to this dedication.

Dr. Wang was in attendance and spoke briefly to the audience and extended his appreciation to the City Council and City as a whole.

9. Fire Department Update

Chief D. White discussed EMS call volume, predictions for future call volumes, and planning to be able to provide more long-distance transfer services. Chief White also answered questions presented by the Council.

This was a discussion-only agenda item.

10. Transfer funds from Presque Isle Development Fund from Reserve Account

Director of Economic and Community Development G. Weibley requested the Council approve transfer of funds from a reserve account to create a Winterization and Modernization program and transfer funds from a restricted reserve account to the PDIF microfinancing program.

BE IT RESOLVED by Councilor J. Shaw, seconded by Councilor J. Willette to approve the transfer of \$100,000.00 from the PIDF reserve account for the creation of Winterization and Rental Modernization (WARM) Program and also the transfer of \$50,000.00 from the Restricted Reserve Account #128 Grants - Matching Funds to fund the Presque Isle Microfinancing Program.

Vote: 6 - 0

11. Ordinances due to "Sunset Provision"

Councilors were presented with the list of Ordinances that are set to expire if not reapproved at the January, 2021 Council Meeting.

12. Schedule a Hearing for Dangerous Buildings

Councilors were advised that though this property (9 Allen Street) was previously before the Council, the findings had been contested in Superior Court and it was ultimately sent back to the Council for reconsideration.

BE IT RESOLVED by Councilor R. Smith, seconded by Councilor J. Shaw to schedule a hearing for January 6, 2021.

Vote: 6 - 0

13. Tax Acquired Properties

Automatic foreclosure took place on properties with 2018 unpaid taxes. Finance Director B. Turner provided the Council with a list of the properties foreclosed upon. Upon receipt of this listing the Council has 21 days to determine if any of the tax acquired properties are to be retained for Municipal use or if they are to be disposed of in accordance with policy.

BE IT RESOLVED by Chairman K. Freeman, seconded by Deputy Chairman M. Chasse that the City Council authorize the City Treasurer to contact the prior owners of the properties acquired at the November 24, 2020 automatic foreclosure of the 2018 tax liens, per the Policy for Tax Acquired Property, to make acceptable arrangements for repurchasing the property from the City by paying all taxes, costs, administrative fee, and interest due the City if they wish to regain title of their former property.

Vote: 6 - 0

14. Rec & Parks Assessment Costs

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Shaw to accept the allocation of \$20,000.00 to be spent on the Yellow Paper Assessment of properties expense from the contingent expense account E-2020 - 20 - 13.

Vote: 6 - 0

Budget Workshop

BE IT RESOLVED by councilor R. Smith, seconded by Councilor C. Green to accept the 2021 City Budget appropriations by department as shown in the addendum. Total

appropriations of \$14,239,375 less total revenue of \$6,927,873 for a net spending budget of \$7,311,502 from the General Fund.

And for the Airport Fund total expenses of \$2,927,399 less total revenue of \$2,969,169 for a net appropriation from the General Fund of \$-41,770.

Vote: 6 - 0

Manager's Report

City Manager Puckett reports that the Chamber of Commerce is having a decoration contest in Central Aroostook County. They will have a list of decorated properties that folks can drive by to view light displays.

Announcements

This is the final City Council meeting of 2020.

The next scheduled City Council Meeting will be held on January 6, 2021 at 5:00 PM in the Council Chambers at City Hall, 12 Second Street.

Adjournment

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Shaw to adjourn the meeting at 7:07 PM.

Vote 6 - 0

Attested by: _____
Thomas C. King, City Clerk

**CITY OF PRESQUE ISLE
GENERAL FUND 2021 BUDGET SUMMARY**

	2021 Budget October 07, 2020	Adjustments	2021 Budget Nov 03, 2020	Adjustments	2021 Budget Final
001 ASSESSING	\$ 196,916	-	\$ 196,916	-	196,916
002 PLANNING & DEVELOPMENT	172,985	-	172,985	-	172,985
003 FINANCE DEPARTMENT	350,466	-	350,466	-	350,466
004 FIRE DEPARTMENT	1,450,121	3,152	1,453,273	-	1,453,273
006 GENERAL GOVERNMENT	321,103	-	321,103	10	321,113
007 LIBRARY	404,743	-	404,743	39	404,782
008 POLICE DEPARTMENT	1,366,234	2,349	1,368,583	(70,000)	1,298,583
009 PUBLIC WORKS	2,010,603	(4,421)	2,006,182	17	2,006,199
010 RECREATION & PARKS	1,089,094	(1,550)	1,087,544	287	1,087,831
011 RESOURCE MANAGEMENT	82,372	-	82,372	-	82,372
012 SOLID WASTE	450,724	6,085	456,809	-	456,809
013 INDUSTRIAL COUNCIL	407,260	-	407,260	-	407,260
014 EMPLOYEE BENEFITS	2,262,432	(47,994)	2,214,438	(78,190)	2,136,248
015 PUBLIC SAFETY BUILDING	331,350	847	332,197	75	332,272
016 INSURANCES	164,217	-	164,217	-	164,217
017 UTILITIES	625,845	-	625,845	19,073	644,918
018 DEBT SERVICE	920,891	-	920,891	-	920,891
019 ECHO LAKE	2,215	-	2,215	-	2,215
020 UNCLASSIFIEDS	268,847	(29)	268,818	-	268,818
021 OUTSIDE REQUESTS	53,950	-	53,950	-	53,950
023 INFORMATION TECHNOLOGY	71,853	-	71,853	-	71,853
025 CITY CLERK	62,604	-	62,604	(1,000)	61,604
026 GENERAL ASSISTANCE	22,150	-	22,150	-	22,150
CAPITAL RESERVE APPROPRIATION	1,094,650	-	1,094,650	227,000	1,321,650
EXPENSES	\$ 14,183,625	\$ (41,560.82)	\$ 14,142,064	\$ 97,311	\$ 14,239,375
LESS: TOTAL REVENUE	<u>6,853,532</u>	<u>17,370.00</u>	<u>6,870,902</u>	<u>56,971</u>	<u>6,927,873</u>
NET SPENDING BUDGET	<u>\$ 7,330,093</u>	<u>\$ (58,930.82)</u>	<u>\$ 7,271,162</u>	<u>\$ 40,340</u>	<u>\$ 7,311,502</u>

AIRPORT FUND

TOTAL EXPENSES	2,927,399
TOTAL REVENUE	<u>(2,969,169)</u>
NET APPROPRIATION	\$ (41,770)

Be it resolved by councilor _____ and seconded by Councilor _____ to accept the 2021 City Budget appropriations by department as shown above. Total appropriations of \$14,239,375 less total revenue of \$6,927,873 for a net spending budget of \$7,311,502 from the General Fund.

And for the Airport Fund total expenses of \$2,927,399 less total revenue of \$2,969,169 for a net appropriation from the General Fund of \$-41,770

November 03 - Pre Council Changes**Expenses**

Adjust FD Employee wages for new certification	3,152.00	E 004-01-01	10/27/2020
Adj PW Payroll (Janitorial changes, etc)	-17,421.06	E 009-01-01	11/2/2020
Adj Benefits due to PW & FD changes			
MainePers	-3,011.70	E 014-02-02	11/3/2020
Worker's Comp Insurance	-395.30	E 014-02-05	11/3/2020
Medicare	-203.00	E 014-02-07	11/3/2020
Unemployment	-154.00	E 014-02-06	11/3/2020
Social Security	-428.90	E 014-02-08	11/3/2020
Health Insurance	-8,738.92	E 014-02-04	11/3/2020
401a/457	1,170.20	E 014-02-01	11/3/2020
Health Reimb Account	-930.00	E 014-02-12	11/3/2020
Adj Mainepers due to unfunded amt change	11,856.44	E 014-02-02	10/27/2020
Adj O/Time Fire Dept	1,270.00	E 004-01-02	10/27/2020
Decrease Health Ins Costs for 2% increase not 9%	-54,593.88	E 014-02-04	10/27/2020
Adjust Large Drops #2 Fuel Oil	-1,550.00	E 010-06-02	10/29/2020
Adjust NMDC Membership Dues	-29.00	E 020-20-15	11/2/2020
Add Janitorial Position as Sub Contr. For PW	13,000.00	E 009-10-11	11/3/2020
Patrol Union Contract			
2.5% COLA			
Patrol Payroll	2,349.31	E 008-01-01	11/3/2020
Dispatch Payroll	846.89	E 015-01-01	11/3/2020
Benefits	639.77	E 014-02-XX	11/3/2020
MePers change for Dispatch	3,705.33	E 014-02-02	11/3/2020
Rec Employee Longevity Stipend H/Insurance	1,820.00	E 014-02-04	11/3/2020
Increase Solid Waste Tip Fees	6,085.00	E 012-10-11	11/3/2020

November 03 - Pre Council Changes**REVENUE**

Increase Finance - Misc Income	5,000.00	R 003-01	10/29/2020
Increase Solid Waste Revenue	12,370.00	R 012-02	11/3/2020

Adjustments from Budget Workshops**EXPENSES**

Increase PIIC Capital Reserves	25,000.00	E 077-	11/5/2020
Increase Rec & Parks - Capital - Dog Fountain	6,000.00	E 072-	11/5/2020
Decrease PSB Capital Reserves	-25,000.00	E 082-	11/5/2020
Decrease Fire Cap Reserves	-27,000.00	E 071-	11/5/2020
Decrease DwnTwn Infrastructure	-2,000.00	E 081-	11/5/2020
Increase Hydrant Rental to 8.62%	19,073.00	E 017-17-04	11/18/2020
Increase Water Rates - City Hall	10.00	E 006-06-04	11/18/2020
Increase Water Rates - Library	39.00	E 007-06-04	11/18/2020
Increase Water Rates - PW	17.00	E 009-06-04	11/18/2020
Increase Water Rates - Rec	287.00	E 010-06-04	11/18/2020
Increase Water Rates - PSB	75.00	E 015-06-04	11/18/2020
Remove Deputy Chief Position	-70,000.00	E 008-01-01	11/18/2020
Remove Deputy Chief Benefits	-25,033.00	E 014-XX-XX	11/18/2020
Adjust Work Comp per MMA Audit	-53,157.48	E 014-02-05	11/18/2020
Remove New Equip - City Clerk	-1,000.00	E 025-07-01	11/18/2020
Increase City Hall Improvements from Surplus	250,000.00	Surplus	11/5/2020

Adjustments from Budget Workshops**REVENUE**

Increase PIIC Revenue	56,971.00	R 013-01	11/18/2020
Adjustment to Assessing Revenue	10,000.00		11/30/2020
Increase Revenue Sharing	-10,000.00		11/30/2020

Adjustments 12/02/2020**REVENUE**