

SYNOPSIS OF ZONING BOARD OF APPEALS MINUTES
April 11, 2023

Members Present: *Karen Duncan*, Chair, *Earl Twiggs*, Vice-Chair, & *Carl Allen*.

Members Absent: *Pam Palm*.

Staff Present: Penny Anderson, Planning Assistant, Tim St. Peter, Code Enforcement Officer and Galen Weibley, Director of Economic and Community Development.

Karen Duncan, Chair called the meeting to order at 6:01 PM.

1. Approval of October 11, 2022 minutes.

Motion by *Earl Twiggs*, Seconded by *Carl Allen*, to approve the October 11, 2022, minutes as presented. **Vote – unanimous.**

2. Election of Officers: Chair & Vice Chair.

Motion by *Carl Allen* to nominated *Earl Twiggs* as Chair. *Earl Twiggs* nominated *Carl Allen* as Vice-Chair, Seconded by *Karen Duncan*. **Vote – unanimous.**

3. Gretchen Asam, 68 Dudley Street. A *Disability Variance* to construct a raised walkway from front porch to sidewalk at this location within the Urban Residential Zone.

The agenda was posted on the Lobby TV @ City Hall and advertised in the “Star Herald” on March 29, 2023.

The following abutter(s) were also notified by certified mail: William Egeler @ 61 Academy Street, Marie Ouellette @ 66 Dudley Street, Sarah Ellsworth @ 72 Dudley Street and Mary Thorne @ 67 Oak Street.

Chris Tutt, Contractor for Mrs. Asam reviewed the A-R Form with the board and provided them with a copy of a drawing. Tim St. Peter, Code Enforcement Officer provided pictures to the board members of the property.

Motion by *Carl Allen*, Seconded by *Earl Twiggs*, to accept the A-R Form as presented by Mr. Tutt. **Vote – unanimous.**

Motion by *Carl Allen*, Seconded by *Earl Twiggs*, to **Approve** the *Disability Variance* to Gretchen Amas to construct a raised walkway from front porch to sidewalk at 68 Dudley, subject to all Federal, State and local laws and the following restrictions: Walkway is to be removed if Mr. Amas no longer resides at the property. **Vote – unanimous.**

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4. Discuss amendments to Land Use & Development Code.

Galen Weibley, Director of Economic and Community Development briefed the board members on some of the new changes amendments in the Land Use and Development Code.

5. Other Business.

None at this time.

6. Adjournment.

Motion by *Earl Twiggs*, Seconded by *Carl Allen*, to adjourn the meeting. **Vote – unanimous.**
Meeting adjournment @ 6:20 PM.

The next Zoning Board of Appeals meeting is scheduled for May 9, 2023. *Karen Duncan* informed the board that she would not be at the May 9th, meeting.

Submitted by:

Penny Anderson
Administrative Assistant
City of Presque Isle

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