

SYNOPSIS OF ZONING BOARD OF APPEALS MINUTES
May 10, 2022

Members Present: *Karen Duncan*, Chair, *Carl Allen* & *Pam Palm*.

Members Absent: *Earl Twiggs*, Vice-Chair

Staff Present: Penny Anderson, Administrative Assistant, and Galen Weibley, Director of Economic & Community Development

***Karen Duncan*, Chair** called the meeting to order at 6:00 PM.

1. Approval of April 12, 2022 minutes.

Motion by *Carl Allen*, Seconded by *Pam Palm*, to approve the April 12, 2022, minutes as presented.

Vote – unanimous.

2. Stacey Delisle, 54 Third Street. A *Special Exception* to operate a counseling service as a home occupation at this location within the Urban Residential Zone.

The agenda was posted on Channel 16, posted in City Hall, and advertised in the “Star Herald” on April 27, 2022.

The following abutter(s) were also notified by certified mail: Robert Ciccolella @ 17 Academy Street, Mark Madore @ 21 Academy Street, Robert Umphrey @ 47 Second Street, Wendy Boucher, @ 52 Third Street and Todd Foisy @ 58 Third Street.

Ms. Delisle reviewed the A-R Form with the board. Tim St. Peter, Code Enforcement Officer provided pictures to the board members of the property.

Motion by *Carl Allen*, Seconded by *Pam Palm* to accept the A-R Form with the following amendments to Ms. Delisle changing her answers on Item G. & J. **Vote – unanimous.**

Motion by *Pam Palm*, Seconded by *Carl Allen* to **Grant** the *Special Exception* to Stacey Delisle to operate a counseling service as a home occupation @ 54 Third Street, subject to all Federal, State and local code requirements. **Vote – unanimous.**

6. Other Business.

Galen Weibley, Director of Economic & Community Development informed the board members that City staff was reviewing and updating Chapter’s II & III of the City’s adopted Land Use and Development Code. He is in hopes that the first part will be going before the Planning Board for their review and approval on May 19, 2022.

Carl Allen* & *Pam Palm both mention that they will not be available for the June 14, 2022 meeting.

7. Adjournment.

Motion by *Carl Allen*, Seconded by *Pam Palm* to adjourn the meeting. **Vote – unanimous.**
Meeting adjournment @ 6:22 PM.

The next Zoning Board of Appeals Meeting is scheduled for Tuesday, July 12, 2022. Due to not having a quorum for the June 14, 2022 meeting with both *Carl Allen & Pam Palm* not being able to be at that meeting.

Submitted by:

Penny Anderson
Administrative Assistant
City of Presque Isle

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