



Presque Isle City Council Meeting

August 5, 2020

6:00 PM

Presque Isle City Council Chambers

Call to Order - Roll Call

Present: Chairman K. Freeman, Deputy Chairman M. Chasse, Councilors C. Green, J. Shaw, and J. Willette.

Absent: Councilors D. Cyr and R. Smith.

City Manager Martin Puckett and City Clerk Thomas King were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 6:00 PM and led those present in the Pledge of Allegiance.

Citizen Comments

There were no Citizen Comments.

Public Hearing

1. Approval for a Marijuana License to Steve and April Rusnack, d/b/a Full Bloom Cannabis with a location of 483 Main Street (Single Hearing)

Chairman K. Freeman opened the Public Hearing at 6:01 PM. The Rusnacks introduced themselves to the Council and attendees and spoke briefly about their pending business venture.

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to approve a Marijuana License to Steve and April Rusnack, d/b/a Full Bloom Cannabis with a location of 483 Main Street.

Vote: 5 - 0

Councilor D. Cyr arrived at 6:03 PM.

Consent Agenda

2. Approve Minutes from July 1, 2020
3. Approve 2020 Warrants #25 - #29 totaling \$2,048,649.53
4. Approve Appointment to the Presque Isle Downtown Revitalization Committee
5. Approve Return of Votes Cast for Primary and Referendum election held on July 14, 2020

BE IT RESOLVED by C. Green, seconded by Councilor J. Shaw to approve the Consent Agenda (with one edit of the July 1, 2020 Minutes) in its entirety.

Vote: 6 - 0

Old Business

6. City Hall Update

Discussion only. City Manager Puckett updated the Council on the progress of the City Hall Project. Deputy Chairman M. Chasse also spoke about the project, emphasizing a control of the project budget and maximizing project efficiency.

New Business

7. Annual Tax Commitment

Assessor Lewis Cousins presented his assessment of the options available to the Council and explained that though municipal valuation is up overall, the increase in Homestead Exemption has removed some of the taxable valuation. The options are a mil rate of between 0.02522 and 0.02540, depending on the Overlay the Council desires.

Councilors discussed various options, holding fast to the idea that raising the mil rate is not what they care to do. City Manager Puckett presented some current year spending reductions which would help lower the mil rate.

BE IT RESOLVED by Deputy Chairman M. Chasse, seconded by Councilor J. Willette to approve the 2020 Budget Adjustments as presented above (see Addendum #1) which will decrease the Municipal Appropriation (Expenses) from \$14,451,011 to \$14,251,011.

Vote: 6 - 0

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that the City Council authorize the Tax Collector to collect payments of year 2020 taxes in advance.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that the Tax Commitment Date for 2020 is August 05, 2020.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that the 2020 taxes are due and payable on August 05, 2020.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that interest to be paid by the City of Presque Isle shall be at the rate of 3.00 percent per annum on reimbursements due to overpayment (abatement) of taxes.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that interest on unpaid taxes shall be at the rate of 7.00 percent per annum. Interest on unpaid taxes will begin to accrue on October 15, 2020.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that abatements shall be appropriated from the 2020 overlay.

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman that the mill rate for 2020 to be assessed against all taxable real and personal property shall be 0.02495 mils.

Vote: 5 - 1

Councilor C. Green against.

8. Downtown TIF District

Economic and Community Development Director G. Weibley presented the Council with a draft plan of the proposed Downtown TIF.

9. EV Charging Station

Economic and Community Development Director G. Weibley presented the Council with a potential donation of an EV Charging Station for Presque Isle. A potential site for

the charging station(s) is by the Farmer's Market Pavilion. There will be further discussion at a future meeting of the Council.

Manager's Report

City Manager Puckett reports that the Council will need to set a date for a Public Hearing to make minor yet necessary changes to the Marijuana Ordinance at the next meeting.

City Manager Puckett also commended the recreation opportunities being supported by the Park and Rec Department despite the challenges Covid-19 has presented.

Announcements

The next regular meeting of the Presque Isle City council will be held September 2, 2020 at 6:00 PM in Council Chambers at Presque Isle City Hall.

Executive Session

BE IT RESOLVED by Chairman K. Freeman, seconded by Deputy Chairman M. Chasse to enter into Executive Session pursuant to 1 M.R.S.A. § 405(6)(D) to discuss a Negotiations matter.

Vote: 6 - 0

Councilors exited Executive Session at 7:30 PM.

BE IT RESOLVED by Deputy Chairman M. Chasse, seconded by Councilor J. Willette to award the Hangar contract to PMN Construction with bond.

Vote: 6 - 0

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to enter into Executive Session at 7:33 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss a Negotiations matter.

Vote: 6 - 0

Councilors exited Executive Session at 8:17 PM.

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor J. Willette to allocate up to \$20,000 for yellow paper assessment of properties.

Vote: 6 - 0

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor C. Green to enter into Executive Session at 8:17 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss a Negotiations matter.

Vote: 6 - 0

Councilors exited Executive Session at 8:39 PM. Deputy Chairman M. Chasse had exited the meeting prior to the end of this session.

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor C. Green to accept a proposal to grant 60' of property to the lot at 64 Chapman Road in receipt of work performed at the recreation fields.

Vote: 5 - 0

Adjournment

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor C. Green to Adjourn the meeting at 8:39 PM.

Vote 5 - 0

Attested by: _____
Thomas C. King, City Clerk



City of Presque Isle, Maine

Finance Department

From the desk of:

Bradley Turner

Email: bturner@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Bradley Turner, Finance Director
DATE:	08/05/2020
RE:	Budget Adjustments

Adjustments to the 2020 City Budget as follows:

Remove Deputy Chief Position:

E 008 01 01 ; Deputy Chief Salary.....	(\$70,000.00)
E 014 02 01 ; Deputy Chief 401a/457.....	(\$7,000.00)
E 014 02 08 ; Deputy Chief Social Security.....	(\$4,340.00)
E 014 02 07 ; Deputy Chief Medicare.....	(\$1,015.00)
E 014 02 05 ; Deputy Chief Work Comp.....	(\$1355.90)
E 014 02 06 ; Deputy Chief Unemployment.....	(\$155.00)
E 014 02 04 ; Deputy Chief Health Insurance.....	(\$8701.46)
E 014 02 12 ; Deputy Chief HRA.....	(\$630.00)
TOTAL...	(\$93,197.36)

Remove Admin Asst to Public Services/Payables Clerk:

E 012 01 01 : Admin Asst Salary.....	(\$14,182.53)
E 003 01 01 ; Payables Clerk Salary.....	(\$14,182.53)
E 014 02 01 ; Admin Asst 401a/457.....	(\$1918.35)
E 014 02 08 ; Admin Asst Social Security.....	(\$1,699.11)
E 014 02 07 ; Admin Asst Medicare.....	(\$397.38)
E 014 02 05 ; Admin Asst Work Comp.....	(\$64.13)
E 014 02 04 ; Admin Asst Health Insurance.....	(\$8693.47)
E 014 02 12 ; Admin Asst HRA.....	(\$882.00)
TOTAL...	(42,019.50)

Reduce 401a/457 for employees on MainePers

E 014 02 01 ; 401a/457 reduction.....	(\$64,783.14)
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TOTAL ADJUSTMENT TO THE 2020 BUDGET.....(\$200,000.00)

2020 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

Municipality: PRESQUE ISLE

Data entry fields

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

- 1. Total taxable valuation of real estate 1 **\$476,135,700**
(must match MVR Page 1, line 6)
- 2. Total taxable valuation of personal property 2 **\$42,818,500**
(must match MVR Page 1, line 10)
- 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) 3 **\$518,954,200**
(must match MVR Page 1, line 11)
- 4. (a) Total exempt value for all homestead exemptions granted 4(a) **\$47,818,000**
(must match MVR Page 1, line 14f)
- (b) Homestead exemption reimbursement value 4(b) **\$33,472,600**
- 5. (a) Total exempt value of all BETE qualified property 5(a) **\$36,431,700**
(must match MVR Page 2, line 15c)
- (b) **Enhanced** BETE exemption reimbursement value 5(b) **\$20,815,141**
- 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b)) 6 **\$573,241,941**

ASSESSMENTS

- 7. County tax 7 **\$792,561.00**
- 8. Municipal appropriation 8 **\$14,251,011.00**
- 9. TIF financing plan amount 9 **\$111,901.00**
(must match MVR Page 2, line 16c + 16d)
- 10. Local education appropriation (Local share/contribution) 10 **\$6,281,135.00**
(Adjusted to municipal fiscal year)
- 11. Total appropriations (Add lines 7 through 10) 11 **\$21,436,608.00**

ALLOWABLE DEDUCTIONS

- 12. Anticipated state municipal revenue sharing 12 **\$1,200,000.00**
- 13. Other revenues: All other revenues that have been formally 13 **\$5,982,883.00**
appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. **(Do Not Include any Homestead or BETE Reimbursement)**
- 14. Total deductions (Line 12 plus line 13) 14 **\$7,182,883.00**
- 15. Net to be raised by local property tax rate (Line 11 minus line 14) 15 **\$14,253,725.00**

16.	\$14,253,725.00 <small>(Amount from line 15)</small>	x	1.05	=	\$14,966,411.25	Maximum Allowable Tax
17.	\$14,253,725.00 <small>(Amount from line 15)</small>	÷	\$573,241,941 <small>(Amount from line 6)</small>	=	0.02487	Minimum Tax Rate
18.	\$14,966,411.25 <small>(Amount from line 16)</small>	÷	\$573,241,941 <small>(Amount from line 6)</small>	=	0.02611	Maximum Tax Rate
19.	\$518,954,200.00 <small>(Amount from line 3)</small>	x	0.02495 <small>(Selected Rate)</small>	=	\$12,947,907.29 <small>(Enter on MVR Page 1, line 13)</small>	Tax for Commitment
20.	\$14,253,725.00 <small>(Amount from line 15)</small>	x	0.05	=	\$712,686.25	Maximum Overlay
21.	\$33,472,600 <small>(Amount from line 4b)</small>	x	0.02495 <small>(Selected Rate)</small>	=	\$835,141.37 <small>(Enter on line 8, Assessment Warrant)</small>	Homestead Reimbursement
22.	\$20,815,141 <small>(Amount from line 5b)</small>	x	0.02495 <small>(Selected Rate)</small>	=	\$519,337.78 <small>(Enter on line 9, Assessment Warrant)</small>	BETE Reimbursement
23.	\$14,302,386.44 <small>(Line 19 plus lines 21 and 22)</small>	-	\$14,253,725.00 <small>(Amount from line 15)</small>	=	\$48,661.44 <small>(Enter on line 5, Assessment Warrant)</small>	Overlay

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.