

CHAPTER 46

CITY OF PRESQUE ISLE

Addressing Ordinance



Adopted: December 15, 1997

Repassed: March 19, 2001

Amended: November 4, 2002

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Repassed: February 2, 2009

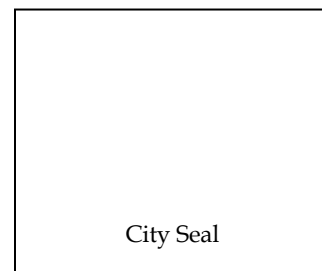
Repassed: January 7, 2013

Repassed: January 4, 2017

Repassed: January 6, 2021

Attest: _____

Thomas C. King, City Clerk



CHAPTER 46

ADDRESSING ORDINANCE

SECTION 1 *PURPOSE*

The purpose of this Ordinance is to enhance the easy and rapid location of properties by law enforcement, fire, rescue and emergency medical services personnel as well as by other governmental agencies located in the City of Presque Isle, Maine.

SECTION 2 *ADMINISTRATION*

This Ordinance shall be administered by the City Council, which is authorized to and shall assign street and road names and numbers to all properties, both on existing and proposed roads, in accordance with the criteria in Section 3 and 4. The Economic and Community Development Office shall also be responsible for maintaining the following official records of this Ordinance:

- a) A city map for official use showing all road names and numbers.
- b) An alphabetical list of all property owners as identified by current assessment records, by last name showing the assigned numbers.
- c) An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Dwelling houses and other buildings within the City of Presque Isle shall display a street number as presently assigned by the City. Where street numbers presently being used by property owners do not run in regular series, the Code Enforcement Officer or the Tax Assessor shall have the authority to assign new street numbers which run in regular series with other numbers on the road.

SECTION 3 *NAMING SYSTEM*

All streets and roads that serve two (2) or more properties shall be named regardless of whether the ownership is public or private. A "road" refers to any highway, road, street, avenue, land, private way or similar paved, gravel or dirt thoroughfare. "Property" refers to any property on which a more or less permanent structure has been

erected or could be placed. A road name assigned by the City of Presque Isle shall not constitute or imply acceptance of the road as a public way.

The following criteria shall govern the naming system:

- a) No two (2) roads shall be given the same name (e.g., Parkhurst Road and Parkhurst Siding Road).
- b) No two (2) roads should have similar-sounding names (e.g., Blake Street and Lake Street).
- c) Each road shall have the same name throughout its entire length.

SECTION 4 NUMBERING SYSTEM

Numbers shall be assigned every fifty (50) feet along both sides of the road in the rural area and every twenty-five (25) feet in the urban compact area. The lots surrounding Echo Lake and the village at Parkhurst Siding shall be assigned numbers every twenty-five (25) feet along both sides of the road.

The following criteria shall govern the numbering system:

- A. Within the urban portion of the City, as depicted on the *Official Zoning Map for the City of Presque Isle*, number origins shall be at the end of the street/road nearest the intersection of State and Main Streets, ascending with the odd numbers on the left and the even numbers on the right.
 1. **EXCEPTION:** For Main Street, the number origins shall be at the southerly end of Main Street. Even numbers shall ascend from the northerly property line of Fairmont Cemetery to the Aroostook River Bridge; odd numbers shall ascend from the northerly property line of the Presque Isle Area Chamber of Commerce to the Aroostook River Bridge.
 2. **EXCEPTION:** For State Street, the number origins shall be at the westerly end of State Street. Even numbers shall ascend eastward from the Northern Maine Fairgrounds. Odd numbers shall ascend eastward from Loop Road.
- B. Within the rural portion of the City, as depicted on the *Official Zoning Map of the City of Presque Isle*, number origins shall be at the end of the street/road nearest the urban area of the City, as identified above. Numbers shall ascend outward from the urban area, with odd numbers on the right and even numbers on the left.

1. **EXCEPTION:** For Chapman Road, the number origins shall be at the intersection with Main Street. Odd numbers shall ascend on the left and even numbers shall ascend on the right.
- C. For dead-end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- D. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or the driveway of said structure if the front door cannot be seen from the main road.
- E. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy. For example, duplexes will have two (2) separate numbers.
- F. Apartments will have one property number followed by an apartment number. Letters for apartments will not be authorized (e.g., 235 Maple Street, Apt. 2, but **NOT** Apt. B).
- G. Mini-malls, malls or plazas will have one property number followed by a suite number, such as 830 Main Street, Suite 10.
- H. Mobile Home Parks will have one property number followed by a lot number (e.g., 249 Skyway Street, Lot 8).

APPENDIX A: Lists street and roads that are exceptions to a-f above. Within the first four (4) year following adoption of this amendment, all listed exceptions will be made consistent with the requirements of this Ordinance and Appendix A will be deleted.

SECTION 5 COMPLIANCE

All owners of a structure shall, by the date stipulated in Section 7, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

- A. Number on the Structure. Where the structure is within fifty (50) feet of the edge of the road's right-of-way, the assigned number shall be displayed on the front of the structure in the vicinity of the front door or entry, if the door does not face the road, the numbers should be placed towards the road.
- B. Number at the Street Line. Where the structure is over fifty (50) feet from the edge of the road's right-of-way, the assigned number shall be displayed on a post, fence,

wall, mail box, or on some structure at the property line adjacent to the walk or access drive to the numbered structure.

- C. Size and Color of Number. Numbers shall be a minimum of four (4) inches high with the number having a minimum stroke of ½ inches, made of reflective material and be of a contrasting color to its background.
- D. Location and Height of Numbers. The number shall be located on the front of the building, post, fence, wall, mail box or on some structure at least four (4) feet above the ground and no more than eight (8) feet above the ground.
- E. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this Ordinance.
- F. Interior Location. All residents and other occupants are requested to post their assigned number and road name adjacent to their telephone for emergency reference.

SECTION 6 NEW DEVELOPMENT AND SUBDIVISIONS

All new construction and subdivisions shall be named and numbered in accordance with the provisions of this Ordinance and as follows:

- A. New Construction. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to procure an assigned number from the Code Enforcement Officer. This shall be done at the time of the issuance of the building permit.
- B. New Subdivision. Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application submission to the Planning Board. Approval by the Planning Board after consultation with the Code Enforcement Officer, shall constitute the assignment of road names and numbers to the lots in the sub-division. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every fifty (50) feet so as to aid in the assignment of numbers to structures subsequently constructed.

SECTION 7 EFFECTIVE DATE

Section 4 of this Ordinance shall become effective on February 1, 2003. It shall be the duty of the Economic and Community Development Office to notify by mail each property owner and the Post Office of their new address at least sixty (60) days prior to the effective date of their use. It shall be the duty of each property owner to post new

property numbers, in accordance with this Ordinance on the stated date of effective use. On new structures, numbering will be installed prior to final inspection or when the structure is first used or occupied, whichever comes first.

SECTION 8 ENFORCEMENT

The Code Enforcement Officer shall enforce this Ordinance. If the Code Enforcement Officer shall find any provision of this Ordinance to be violated, he shall notify, in writing, the person responsible for such violation, indicating the nature of the violation and ordering the necessary action to correct it. A copy of such violation shall be maintained as a permanent record.

Legal Action: When the above action does not result in the correction or abatement of the violation, the City Council, upon notice from the Code Enforcement Officer, is hereby authorized to institute any and all actions and proceedings, either legal or equitable, including actions seeking injunctions of violations and imposing of fines, that may be available or necessary to enforce the provisions of the Ordinance in the name of the City.

Penalty: Any person who violates any provision of this Ordinance shall be penalized in accordance with 30-A M.R.S.A. Section 4452 as now existing or subsequently amended.

In addition, the City of Presque Isle shall be entitled to all of the relief, including its cost and legal fees as allowed by said Section 4452. Notwithstanding any provision to the contrary, including the provisions of 30-A M.R.S.A. Section 4452, as now existing or amended in the future, the City of Presque Isle shall be entitled to judgment against any violator for its costs, expert witness fees, and attorney's fees incurred in enforcing this Ordinance.

Each and every day of violation shall constitute a new and separate offense for which a minimum penalty of fifty dollars (\$50.00) shall be assessed.

SECTION 9 SAVINGS CLAUSE

Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding in any court, or any liability incurred, or any cause or causes of action acquired or existing under an act or Ordinance hereby repealed as cited in Section 2 of this Ordinance; nor shall any legal remedy of any character be lost, impaired or affected by this Ordinance. Should any part of this Ordinance or of the code hereby adopted be declared invalid, the remainder of the Ordinance, or of the code, shall not be affected thereby.

SECTION 1 SUNSET PROVISION

This Ordinance shall be in force for the term of four (4) years from its effective date noted below. This Ordinance shall become null and void upon the expiration of four (4) years from said effective date, unless recommended and required by the City Council to remain effective prior to such expiration date.

APPENDIX A: EXCEPTIONS (Ascension, odd/even)

Urban:

- Strawberry Banks
- Manchester Court
- Longview Drive
- Central Drive
- Airport Drive
- Cross Street
- Skyway Street
- Missile Street
- Industrial Street

Rural:

- Centerline Road
- Parsons Road
- Fry Pan Road
- Perkins Road
- Allen Road
- White Road
- Brewer Road
- Henderson Road
- Jamieson Road
- Mapleton Road